

**Office of the Dean
Planning & Resource Generation**

No.: 128 /DPRG/2022


Dated: 27.05.2022

**Hon'ble Vice Chancellor,
HBTU, Kanpur**

With reference to your approval for constitution of a committee to formulate a comprehensive policy consisting of rules, regulations & guidelines for accepting donations by the University, a committee consisting of following members was constituted vide letter no. 86/DPRG/TC/2022 dated 27.04.2022.

1. Prof. Raghuraj Singh, Dean of Planning & Resource Generation Convener
2. Prof. Yaduvir Singh, Dean of Continuing Education & IQA Member
3. Prof. Ram Naresh Tripathi, Mathematics Department Member

Minutes of the meeting of the committee held on 11.05.2022 underlying the policy are attached herewith for perusal and approval please.


27.05.2022

**(Prof. Raghuraj Singh)
Dean, Planning & Resource Generation
HBTU, Kanpur**

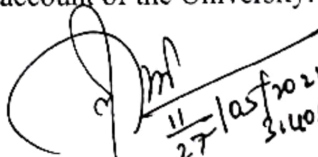
Minutes of meeting of the Committee constituted to formulate rules, regulations & guidelines for accepting donations by the University held on 11.05.2022

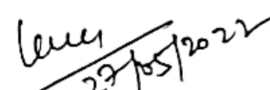
A meeting of the Committee constituted vide letter no. 86/DPRG/TC/2022 dated 27.04.2022 to formulate rules, regulations & guidelines for accepting donations by the University was held on 11.05.2022 at 1:30 PM. Following persons were present in the meeting.


1. Prof. Raghuraj Singh, Dean of Planning & Resource Generation Convener
2. Prof. Yaduvir Singh, Dean of Continuing Education & IQA Member
3. Prof. Ram Naresh Tripathi, Mathematics Department Member

After assessing relevant documents from various other Institutions/Universities and thorough discussions, following rules, regulations & guidelines for accepting donations by the University were formulated

1. University shall accept donations in cash as well as kind. But, donation in kind will be the preferred option.
2. A donor can be an individual, a group or an organization who wish to donate for the betterment of the University in general or a Department/Section in particular.
3. A Letter of Intent (LOI) with clearly defined purpose and objectives will be submitted by the donor to the Dean, Planning & Resource Generation or the concerned Head of Department/Section as the case may be.
4. Consent for acceptance of the donation will be given by the University either on the LOI itself or by signing a separate Memorandum of Understanding (MOU) between the Donor and competent authority of the University with the approval of Hon'ble Vice Chancellor.
5. Cash donation will be executed through donor's nominee or representative.
6. Mode of the cash donation will be through online/cheque/demand draft/digital payment.
7. Cash donation shall be exempted from tax liabilities under section 80G.
8. The amount of donation shall be utilized exclusively for the purpose and objectives mentioned in the LOI.
9. A proper inventory of the donated items alongwith the cost and other basic details will be maintained in the concerned Department/Section as well as the Central Store of the University.
10. Information on the value of donation will be sent by the concerned HOD/Incharge of the Department/Section to the Finance Controller/Registrar for bringing it into the books of account of the University.


11/27/05/2022
3:40PM
(Prof. Yaduvir Singh)
Member


29/05/2022
(Prof. Ram Naresh Tripathi)
Member


(Prof. Raghuraj Singh)
Convener

Plus Approach Foundation

Registration No.: 3496

PAF/HBTI/01

Date: April 5, 2022

To,
The Head
Electrical engineering
HBTU, KANPUR

SUB: POWER, ELECTRONIC AND ELECTRICAL DRIVE LAB

Dear Sir,

Plus Approach Foundation (PAF) is a non-profit organization (Curator & Mentor Dr. Ashutosh Karnatak) established under the Indian Trust Act with charitable status under a "Deed of Trust" on 9th May 2011. Donation to the PAF Trust is exempted under section 80 G of the Income Tax Act, 1961. Since its establishment, the Foundation has endeavoured to develop a Positive Eco-System, Positive Thinking & Positive Actions, Progress, Prosperity and Peace.

Dr. Asutosh Karnatak, an alumimni of HBTU visited the University on 27th dec 2021 as chief guest in its convocation programme. During the visit he saw the need for improvement in Power, Electronics & Electric lab and assured to provide lab equipments. He has informed us to provide necessary equipments for the lab. We request you to send us your requirements. Plus Approach Foundation would provide the equipments up to Rs. 2 lakhs.

Thanking you

Sincerely Yours,

For & on behalf of Plus Approach Foundation(Regd)

(RC Gupta)
Chairman PAF

17SD/SED/2022
06/04/2022

Dean-PRG

Received through whatsapp by
from Mr. ved Arabash on my cell
7081300508 on 06.04.2022.

05
DM
06.04.2022
HOD-EE

This foundation wishes to donate in kind to this department.
Please advise, how to proceed.

DM
06.04.2022
2:12PM HOD-EE

PTO
→

Time the Page

Very good proposal. We must explore possibility of such such fund. But before going ahead we must formulate a policy (comprehensive).

The following:

- ① Prof. Raghuraj Singh
- ② Prof. Yaduvir Singh
- ③ Prof. Ram Naresh Tripathi.

~~④~~
Copy of similar guidelines of DTU is enclosed for reference. For present proposal is approved, as mentioned 'A'.

RSB

29/4/2022

Prof. Raghuraj Singh

कुलपति
राष्ट्रीय प्रौद्योगिकी संस्थान
काणपुर-2

Prof. Yaduvir Singh

For n/a please -



22/4/2022
Prof. Raghuraj Singh
Dean of Planning & Resource Generation
H.B.T.U. Kanpur-02

Ind
HRD

HOD, EE

The process to proceed may be as given below:-

1. Provide a list of required equipments to M/S PAF as desired.
 2. Sign an agreement with the donor organisation clearly stating the equipments to be donated alongwith total cost of donation and T&C etc.
 3. Maintain a proper inventory of the equipments in the department as well as central store of the university after receipt of the donated equipments.
- A. Bring the value of donation into books of account of the university in consultation with the Registrar/ Finance controller.

12.04.2022
Prof. Raghuraj Singh
Dean of Planning & Resource Generation
H.B.T.U. Kanpur-02

Ref: 101 - 1757/EE/2022
13/04/2022

Hon'ble Vice-Chancellor

May like to approve this in-kind donation to REED, by an alumnus, who also happens to be ~~owner~~ owner of this foundation (as told).

13-4-2022

13-04-2022
12:40 PM
HOD-EE

Registrar

REGISTRAR
H.B.T.U. KANPUR-02

Sir,
May like to constitute committee to formulate rules, regulations & guidelines regarding receiving/accepting the donations to HBTU, Kanpur.

NO
19/4/2022

Hon'ble VC